**Roshonda M. Tolbert**

2608 Volpe Dr. 􀁹 Chalmette, LA 70043 􀁹 (504) 784-0008 􀁹 [tolbertroshonda@gmail.com](mailto:tolbertroshonda@gmail.com)

**Education**

**Doctorate of Psychology, PsyD, Clinical Psychology**  2017

Harold Abel School of Behavioral and Social Sciences, Minneapolis, MN

Dissertation Topic: *The Development of a Program: A Support Group for High School Adolescents in Military Families*

**Master of Social Work, Social Work** 2007

Southern University at New Orleans, New Orleans, LA

**Bachelor of Arts, Psychology** 2005

Southern University at New Orleans, New Orleans, LA

**Associate of Arts, Substance Abuse**  2005

Southern University at New Orleans, New Orleans, LA

**Licensure**

LCSW (Louisiana) #10965

LCSW (Texas) # 55526

**Professional Experience**

LSU Health Sciences Center New Orleans 11/2017-present

**Mental Health Consultant (contract)**

* Provide mental health services to Early Head Start Partnership children, families and Childcare Partner staff referred by LSU-HSC at 5 different sites
* Provide written documentation of services in a manner that meets all requirements of the Early Head Start Performance Standards
* Provide a written plan and training to families and/or Childcare Partner staff specifying who is to do what, under what conditions, and any data that needs to be collected
* Have availability to partner with staff in a timely and effective manner to identify and intervene in behavioral and mental health concerns and at the request of parents or staff to address specific concerns
* Schedule appointments and meetings with families and/or staff at times/days that work for all parties to help teachers improve classroom management and teacher practices, that include using classroom observations as needed, to address teacher and individual child needs

Priority Health Care 09/2017-present

**Licensed Clinical Therapist (Part-time, 25 hours weekly)**

* Conduct individual counseling
* Participate in Multi-Disciplinary Team meetings (i.e., psychiatrist, nurse practitioner, pharmacist and medical doctors
* Write and maintain confidential records (i.e., progress notes, treatment plans, biopsychosocial)
* Administer and score assessments (i.e., Adult ADHD self-report scale)

Dr. Edward Shwery, Pain Management & Neuropsychology 11/2016-present

**Psychological Assistant (contract)**

* Grief, family and individual counseling

Dr. Don Fontenelle/Child, Adolescent & School Psychology

**Psychological Assistant (contract)** 07/2015-present

**Pre-doctoral Clinical Psychology Intern (2,000 hours)** 04/2014-07/2015

* Administer, score and interpret psychodiagnostic & psychoeducational assessments (in school and private practice settings):

-Woodcock Johnson IV -WISC-V

-House-Tree-Person -Incomplete Sentences

-Kinetic Family Drawing -WRAT-4

-WAIS-IV -Person in the Rain

-WPPSI-IV -WIAT-III

-ABAS-II-(Teacher & Parent Form) -MMPI-A

-MMPI-2 -Finish a Story Test (FAST)

-WASI -Informative Assessment

-Bender Visual Motor Gestalt Test -Slosson Intelligence Test (SIT-3)

-Slosson Drawing Coordination Test (SDCT) -TONI-4

-Scale for Assessing Emotional Disturbance (SAED)

-Burks Behavior Rating Scales, Second Edition (BBRS-2)

* Collaborate care with clinical supervisor (licensed psychologist/school psychologist)
* Observations of parent conferences (i.e., facilitated by licensed psychologist)
* Review of records
* Observations of clients (i.e., in school and private practice settings)
* Conduct clinical intake interviews (e.g. children, adolescents, teachers, parents, tutors, certified school psychologists, speech therapist, school social workers, educational diagnosticians, and medical doctors’ office personnel)
* Participate in outreach activities (psychoeducation seminars and grand rounds at Tulane University)
* Chart review
* Work regularly with interdisciplinary team
* Participate in weekly individual supervision
* Write comprehensive psychosocial assessment reports

Correct Care Solutions, Orleans Parish Sherriff’s Office, New Orleans, LA

**Lead Mental Health Professional (Full-time, 40 hours weekly)**  05/2017-09/2017

**Lead Intake Mental Health Professional (Full-time, 40 hours weekly)** 03/2016-01/2017

* Conduct Behavioral Health Assessment (BHA)/initial evaluation
* Overseen over 10 MHPs who conducted BHAs
* Train all new employees on intake process
* Conduct follow-up visits (including females on suicide watch)
* Provide counseling sessions
* Provide crisis intervention/emergency responses
* Conduct psychiatric sick call visits
* Provide Case Management
* Complete Initial Suicide Assessments (place patients on suicide watch, direct observation, or on psychiatric tier for psych concerns)
* Participate in Multi-Disciplinary Team meetings
* Write and maintain confidential records
* Maintain caseload of female special need patients
* Provide daily census report
* Maintain disciplinary records for patients on psychotropic medications
* Maintain daily group attendance log

Dr. Gail Gillespie, Child and Adolescent Psychologist

**Psychological Assistant (contract)** 07/2016-01/2017

* Conduct Social Security Evaluations (IQ test)
* Conduct parent interviews
* Conduct mental status exam
* Write comprehensive psychosocial assessment reports
* Clerical duties (billing, filing, data entry, etc.)

Divine Intervention Rehabilitation, LLC, New Orleans, LA

**Mental Health Professional (Full-time, 40 hours weekly)** 08/2013-11/2014

* Assist with developing treatment plans
* Provide services to children/adolescents in Therapeutic Day Program at local elementary school
* Assist with developing Plan of Care (POC)
* Provide Individual Counseling
* Conduct Vocational Trainings
* Conduct Living/Social Skills Trainings
* Provide Crisis Interventions
* Provide Community Support
* Attend IEP meetings
* Attend Case Conferences
* Attend Child & Family Team (CFT) Meetings
* Establish resource links and community partnerships
* Provide Case Management
* Write and maintain confidential records (i.e., progress notes)

DRD New Orleans Medical Clinic, New Orleans, LA

**Supervisor (Full-time, 40 hours weekly)** 12/2010-10/2012

* Train all new employees
* Develop Treatment plans
* Establish resource links
* Conduct Individual counseling
* Conduct new client group orientation
* Complete intake process for new clients
* Complete assessments
* Write and maintain confidential records (i.e., progress notes)
* Conduct urinalysis
* Provide case management
* Provide professional advisory services and training to other health care professionals
* Supervised 5 employees
* Maintained a minimum caseload of 75 clients

Family Services of Greater New Orleans (CART), New Orleans, LA

**CART Clinician (Part-time, 10-20 hours weekly)** 06/2010-05/2012

* Screen crisis calls and complete triage packet
* Serve as a consultant to the screener
* Conduct community based face-to-face assessments with child and family
* Provide interventions to de-escalate crisis
* Create safety plans with family
* Complete and maintain agency paperwork
* Establish resource links and community partnerships

Life Enhancement Services LA, New Orleans, LA

**Mental Health Professional (Full-time, 40 hours weekly)** 11/2009-05/2010

* Complete assessments and reassessments for the reauthorization of a provider number by the state
* Write and maintain confidential records (i.e., progress notes)
* Complete intake process with new clients
* Provide case management
* Provide community support
* Conduct individual therapy
* Develop treatment plans (ISRP)
* Establish resource links and community partnerships

Holistic Concepts, New Orleans, LA

**Mental Health Professional (Full-time, 40 hours weekly)** 10/2007-11/2009

* Complete assessments and reassessments for the reauthorization of a provider number by the state
* Complete intake process with new clients
* Provide case management
* Provide community support
* Conduct individual therapy
* Conduct group therapy
* Develop treatment plans (ISRP)
* Write and maintain confidential records (i.e., progress notes)
* Establish resource links and community partnerships

**Practicum and Internship Experience**

Will County Health Department and Community Health Center, Child and Adolescents

**Pre-Doctoral Practicum Trainee (1,000 hours)** 10/2012-06/2013

* Administer, score and interpret psychodiagnostic & psychoeducational assessments (in school and private practice settings):

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-House-Tree-Person -Incomplete Sentences

-Kinetic Family Drawing -WRAT-4

-WAIS-IV -Person in the Rain

-WPPSI-IV -WIAT-III

-ABAS-II-(Teacher & Parent Form) -MMPI-A

-MMPI-2 -Finish a Story Test (FAST)

-WASI -Informative Assessment

-Bender Visual Motor Gestalt Test -Slosson Intelligence Test (SIT-3)

-Slosson Drawing Coordination Test (SDCT) -TONI-4

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* Observations of parent conferences (i.e., facilitated by licensed psychologist)
* Review of records
* Observations of clients (i.e., in school and private practice settings)
* Conduct clinical intake interviews (e.g. children, adolescents, teachers, parents, tutors, certified school psychologists, speech therapist, school social workers, educational diagnosticians, and medical doctors’ office personnel)
* Participate in outreach activities (psychoeducation seminars and grand rounds)
* Chart review
* Work regularly with interdisciplinary team
* Participate in weekly individual supervision
* Write comprehensive psychosocial assessment reports

-WISC-IV - House-Tree-Person

-CASS:L -CPRS-R:L

-CTRS-R:L -Rotter’s Sentence Completion Test (Children)

-Kinetic Family Drawing -MASC

-BASC-2 -MACI

-BDI-II -WRAT-4

-WAIS-IV -GADS

-GARS-2 -Rorschach Inkblot Test

-Conners-Wells’ Self-Report Scale -Person in the Rain

-JI-R -M-PACI

-CDI -TAT

-WPPSI-IV -Berry VMI

-PAI-A -WIAT-III

-Child PTSD Inventory -ABAS-II-(Parent & Teacher Form)

-STROOP Color and Word Test Children’s Version

-Beck Youth Inventories-Second Edition for Children and Adolescents and

* Write integrative reports
* Write and maintain confidential records (i.e., progress notes)
* Youth Experiencing Success in School (YESS) Program

-Provide services in local high school

1. Conduct assessments
2. Develop treatment plans
3. Provide individual therapy
4. Collaborate with School Social Worker and families

Gateway Recovery Systems, Harvey, LA

**Social Work Intern (500 hours)**  01/2005-05/2007

* Conduct assessments
* Complete intake packets
* Write and maintain confidential records (i.e., progress notes)
* Provide case management
* Co-facilitate twelve step groups
* Conduct individual therapy
* Collaborate with families to coordinate care

**Professional Development**

**Tulane University School of Medicine** 2014-2015

Child & Adolescents Psychiatry Grand Rounds (weekly on Fridays 10:00-11:00)

Adult Psychiatry Grand Rounds (weekly on Fridays 12:00-1:00)

Didactic Training-Child Psychiatry Lectures (weekly on Fridays 11:00-12:00 & 1:00-2:00)

**Volunteer Experience**

Children’s Hospital, New Orleans 2013-present

**Volunteer**

* Conduct play therapy (oncology unit)
* Assist nurses with patients
* Offer support and encouragement to patients and their families
* Assist with functions and fundraisers for the hospital

New Orleans Police Department (NOPD) Mobile Crisis Unit-New Orleans, LA 2009-2010

**Volunteer**

* Provide humane transportation to the mentally ill
* Assist with diverting the mentally ill from possible encounters with the criminal/juvenile justice system
* Assess individuals for suicidal and homicidal ideation
* Check-in individuals to hospital to have psychiatric evaluation completed
* Assist NOPD with crisis situations involving individuals with mental health concerns
* Complete and maintain agency paperwork

American Red Cross 2009-2016

**Volunteer**

* Assist local communities recover from natural disasters
* Assist local businesses and organizations to assist families in need

**Professional Affiliations**

**Illinois Psychological Association**

Student Member

**Louisiana Psychological Association**

Affiliate Member

**American Psychological Association**

Student Affiliate

**Division 12**, Clinical Geropsychology & Graduate Students and Early Career Psychologists

**Division 35**, Psychology of Women & Psychology of Black Women

**Division 16**, School Psychology

**Division 22**, Women in Rehabilitation Psychology

**Division 7**, Developmental Psychology

**American Psychological Association of Graduate Students**

Graduate Student Affiliate

**Students for the Prevention & Education of Substance Abuse**

Student Member

**Southern University at New Orleans Psychology Club**

Student Member

**Service-Related Professional Experience**

Unites States Military (National Guard)

**88M/Truck Driver (Part-time, varies)** 01/2012-01/2018

Complete 10 weeks of Basic Combat Training

-U.S. Weapon Training

* Complete 7 weeks of Advanced Individual Training

-Operate assigned vehicles (5 Ton, LHS, M915) over varied terrain

1. 5 Ton (6x6 Medium Truck)
2. LHS (8x8 Cargo Truck)
3. M915 (Tractor-Trailer Truck)

- Document all operational actions and coordinate with dispatcher to maintain efficiency and readiness

- Perform daily PMCS (Preventative Maintenance Checks and Services) and identify equipment failures

- Perform and record minor maintenance actions

- Comply with all safety regulations and procedures

- Employ land navigation techniques

- Maintain qualification with radios and vehicle-mounted weapons

- Manage loading and unloading of personnel and equipment

-Manage coupling and uncoupling from track to trailer